



Filing a Statement of Economic Interests

What you will need:

- Your “Time to File” notification letter(s) with your Filer ID(s) and Registration Key(s):
- Your pertinent professional and financial information
- A working email address

JOHN DOE
 123 E. HARMONY DR.
 CHICAGO, IL 60602
 Filer ID: 55555
 Registration Key: st4pvre



STEP 1: Register/Verify your account

- On cookcountyclerk.com/ethics/econinterest, click on “File” under Statement of Economic Interests.
- Click on “New User?” *To log in after you have registered, enter your filer ID and password under “Returning Filer.”*
- Enter your filer ID and registration key under “New User?”

- Confirm your email address. Your filing confirmation will be sent to this email address.
- Choose a password.

STEP 2: My Information

- Review your contact information and make sure it is accurate.

STEP 3: My Agency

- Review your agency information. If your title is incorrect, please contact your agency.
- If you believe your Statement of Economic Interests should be filed for more agencies, click the blue “ADD AGENCY” button.

Agency Code	Name	Title
5017-0	COOK COUNTY CLERK, OFFICE OF THE	CLERK

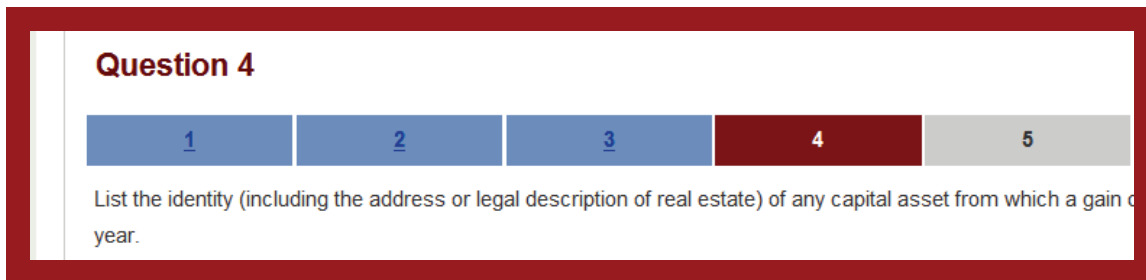
» **If you are required to add an agency, you should have received another “Time to File” letter with a Filer ID and Registration Key for that agency.**



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STEP 4: My Statement

- Complete each of the eight questions.
- You can track your progress throughout your questionnaire using the numbered progress bar and click on the number of any previous question to which you wish to return.



Question 4

[1](#) [2](#) [3](#) **4** [5](#)

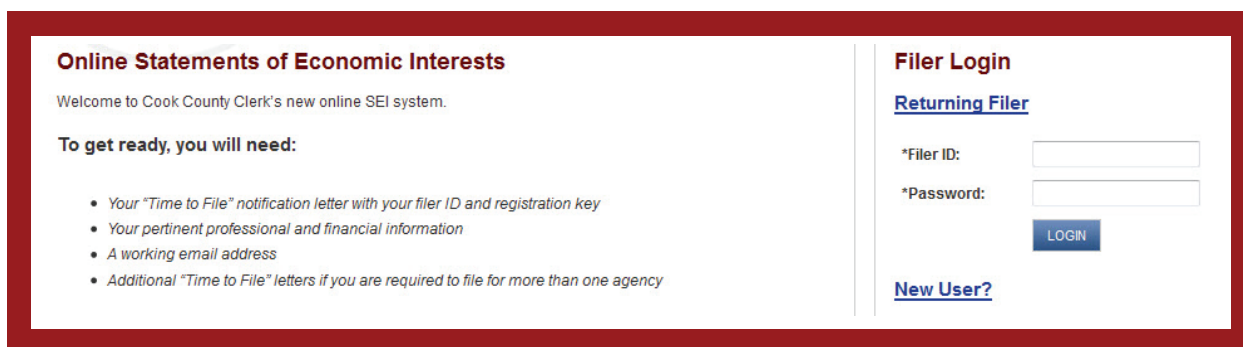
List the identity (including the address or legal description of real estate) of any capital asset from which a gain of \$1,000 or more was realized in the year.

STEP 5: Submit Statement

- Review your answers and verify that each is complete and accurate to the best of your knowledge.
- Click "Submit Statement" to complete your filing.
- Print a copy for your records.
- If you wish to amend your statement, you may do so until the May 1 deadline.

Logging in again

- To log in after you have registered, enter your filer ID and password under "Returning Filer."



Online Statements of Economic Interests

Welcome to Cook County Clerk's new online SEI system.

To get ready, you will need:

- Your "Time to File" notification letter with your filer ID and registration key
- Your pertinent professional and financial information
- A working email address
- Additional "Time to File" letters if you are required to file for more than one agency

Filer Login

[Returning Filer](#)

*Filer ID:

*Password:

[New User?](#)

If you have any questions or difficulties, please call the Clerk's Ethics Department at (312) 603-1121.